



FCCS Membership Meeting Highlights

Dear Griffin Families,

Below are the highlights from the board meeting that occurred on Monday, March 4, 2024.

- Ms. Karen Hoffman presented that annual audit report which included an unmodified opinion, confirmation that disclosures are adequate, and an assessment that the organization will continue.
- Ms. Debbie Shoffner presented the President's Report that included updates on the BOT members' governance training and steps taken to begin the charter renewal process to be completed by June 2025.
- Ms. Jessica Constant presented the Treasurer's Report and an update from the Finance Committee, which engaged with administrators on the FY25 annual budget.
- Mr. Scott Conroy presented the Head of School Report that included accolades for several FCCS scholar extracurricular clubs, including Destination Imagination, FCCS Boys and Girls Basketball teams, Science Olympiad, National Junior Honor Society, and participation in Black History Month events; as well as an overview of upcoming events.
- Mr. Robert Wells presented the Facility Committee Report that included an update on the warehouse renovation plans; as well as current and upcoming building and grounds maintenance.
- The Parent/Teacher Committee shared updates on upcoming events, including the final Prospective Parent Night on 3/5, International Day on 3/9, March Book Fair during 3/15-3/22, Talent Show on 5/7, and the End of the School Year Picnic on 5/17. Volunteers are needed to support all activities. The next meeting of the PTC will be held virtually on 3/12/24.
- The Nominating Committee shared an update on recruitment of candidates for the elections to be held at the Spring Membership Meeting on Monday, April 29, 2024. Interview process for interested candidates is underway. Community members are encouraged to continue to apply, as more positions need to be filled.
- The Academic Committee report was shared by Ms. Shoffner, which is planning for summer enrichment and the 24-25 school year.
- The Staff/Board Liaison reported on the staff's appreciation of the February luncheon, and a plan to reach out to staff for feedback to bring to the BOT.
- The Board approved motions for the following items: approval of Destination Imagination fund request for state tournament and the approval of a year-long contract with Wenbrooke Services to cover preventative mechanical and electrical maintenance. A discussion regarding updates to the handbook, specifically addressing K-4 dress uniform



code and a suggested volunteer commitment from parents was suspended until the next meeting.

- The next board meeting is on Monday, April 8, 2024 at 7:00 p.m.
- The annual membership meeting is scheduled for Monday, April 29, 2024, at 7 p.m. The meeting will be held in-person at FCCS.

More details about this meeting will be included in the meeting minutes, which will be officially approved in an upcoming public meeting. If you have any questions or comments, or are interested in joining a committee, please contact us at Bot@frederickclassicalcharterschool.org.

We hope your family enjoys the upcoming Spring Break.

In Service,

Board of Trustees, Frederick Classical Charter School, Inc.