



Frederick Classical Charter School, Inc.

Board of Trustees Meeting Minutes

November 28, 2023

*Meeting held by video conference
Minutes submitted by Danielle Tracey*

Present: Debbie Shoffner - Chair
Debbie Nnameka
Danielle Tracey
Aimee Bowersox
Cortney Krauss
Jessica Constant
Ed Greenslit
Rachel Hanson
Bobby Wells

Other Participants: Steve Fraser

Called to order and Welcome at 7:12pm.

Agenda

- No motion to approve agenda.

Business Items

- Steve Fraser spoke on the BOT survey. 80% of trustees responded. Communication is the biggest opportunity. Roles and responsibilities and personal agendas were also mentioned as concerns.
- Overview of draft fundraising strategy for the remainder of the year - Jessica
 - We need a business as usual fundraising goal and a longer term goal
 - Lease expires in 2028. We are currently spending \$15k a year. We really need to put our heads together on what we want to do. Are we going to build or purchase a new facility?
 - Executive director position
 - Ed proposed a separate session to discuss just fundraising and priorities.

- History Curriculum: Debbie S.
 - Call to action was sent out to the community in the Griffin Gazette and on Facebook. Looking for a total of 4 volunteers.
- Handbook updates - Danielle / Rachel / Aimee
 - Rachel has done a lot of work on the document and a visual. Looking at January for voting.
 - Library is not connected to the FCPS.
- Roles and responsibilities document - Cortney / Jessica / Debbie N.
 - Debbie N. provided an update that the team is about 1/3 of the document and the org chart. They are working with committees to provide input within 2-3 weeks. Looking to have something by Jan - Feb to share with the rest of the group.
- Committee Review - Danielle (see below)
 - Charter renewal: Do we need to start thinking about pulling a committee together to work on the charter renewal documents? I don't know if this is going to be a heavy lift or not but I'm guessing if we want to include the HS in the charter renewal we probably need to get folks on task to start working through this
- Google Meet, Google Drives, Google Training - Danielle
- Board Training- Debbie S (with Steve) Survey results and schedule for training for the Board: Can we gain consensus on at least dates / timeline of availability for training
- Vote: Debbie N. made a motion to end the public session and move to closed session. - Bobby seconded. Everyone was in favor.

Adjournment

Public meeting was adjourned at 9:04 p.m.

Closed session -

Present: None

Other Participants: None

The following topics were discussed during the closed session.

- Communication: roles and responsibilities, challenges

The closed session was adjourned at 10:04 pm.