



Dear FCCS Families,

FCCS Inc is committed to providing a safe, inclusive, and welcoming platform that supports diversity where every participant may exchange ideas, learn, and network with other members in an environment of mutual respect. This note is to inform our community of some basic rules and guidance to assist the collaboration between the Board of Trustees and all of our members.

We have worked diligently over the last school year to address all of the concerns presented to us as a result of being placed on probation. As we continue to address these matters with timely responses, we are still needing assistance from the community.

Email Response

We have tried to be very responsive to all emails sent and most have been replied to within a 24 hour turnaround time. We will continue to do this during regular business hours and will not be sending replies during evenings and weekends going forward unless it is a true emergency and unable to wait until the next business day. Boundaries are a healthy practice in the rhythm of life.

Performance Data and Teacher Inquiries

Please direct any questions pertaining to performance data analysis results, teacher specific questions or concerns and any administrative questions or concerns to Dr Bell and Dr Lippy. The BoT is unable to provide this information. However, Dr Bell provides much of this in detail in the Head of School report every month in the Public Meeting.

Requests for Assistance

The Board has many initiatives that we are responsible for overseeing to ensure that the school is running smoothly and efficiently. To continue to manage the budget appropriately we need to have sufficient documentation to make well informed decisions with regard to all requests for funding. When asking for the Board's consideration, we request:

- * A minimum of 7 days notice to present information at a Public Session. This means it must be in our inbox AT LEAST 7 DAYS prior to the scheduled public meeting. Otherwise, it will be tabled until the following public meeting. No exceptions.

- * All documentation for the proposed request includes the COMPLETE information for what is being requested, how it will be used, who will benefit from it, 3 other estimates to be considered, what the total cost of the request will be, and a timeline for needing the response back from the Board. Without this information the Board will not be able to consider the request and will deny the motion from being carried forward. No exceptions.

- * No purchases can be made from individuals other than the Board of Trustees using the school budgeted funds. Purchases made by individuals will not be reimbursed nor will the 501c tax documentation be provided for these purchases. Only APPROVED purchases will be eligible for reimbursement. No exceptions.

Please send your comments or questions no later than 5pm before each board meeting as 'public comment' so we can be sure to address anything from our community during the public meeting. We continue to work hard and support the mission and vision of FCCS. Together as a board and a community, we can keep forging the path of excellence at FCCS.

With thanks,
FCCS Board of Trustees